

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held online
on Tuesday 6th April 2021 at 7.00pm

The Chair welcomed all present to the April meeting of the Parish Council and reminded those present of the protocols for online meetings.

Present: Cllr Clarke (Chair), Cllr Mr N Edmunds (Vice Chair), Cllr Taylor, Cllr Kelsey, Cllr Mrs T Edmunds, Cllr Lodomez, Cllr Howard, Cllr Harwood, Cllr Jones, Cllr Sinnot. Cllr Burnett

In Attendance: Lynn Clarke Clerk, Rev Paul Arthur, Cornwall Councillor Mr F Greenslade, and 11 members of the public.

1/21 Apologies.

None.

2/21 Declarations of Interest.

Cllr Mrs T Edmunds, Cllr Mr N Edmunds and Cllr Howard declared an interest in item 14 on the agenda and were advised to leave the room for this item. Cllr Clarke reminded those present that if any matter arises during the course of the meeting, advice should be sought from the Clerk and the Chairman before continuing.

3/21 Public Participation (to include Cornwall Councillors Report).

Cllr Clarke requested permission from Cllr's present to bring forward item 16 on the agenda to be discussed within Public Participation. All present in favour.

Cllr Clarke gave a short statement to those present informing that this was the monthly Full Council Meeting and the meeting had not been convened in order to discuss the proposed Trevisoce Solar Farm. This item has been brought forward to allow discussion within the public participation section which has a limited time within the meeting. Cllr Clarke went on to inform that the information regarding this proposal held by the Parish Council is the same that is being advertised on the Statkraft website.

- a) **Public Participation:** Cllr Clarke invited members of the public to speak about item 16: A member of the public raised concerns that the proposed plans showed the cables running through their land. They informed that this was incorrect and emphasised that they have nothing to do with these proposals. The resident put forward that the proposed site covers an area of 100 – 120 acres of land and felt that this was excessive. Concerns were also raised about the name of the development. Residents felt that this was misleading as the proposed site is within the St Dennis Parish and should be named to reflect the area that they are proposing to use. Cllr Clarke agreed with this comment. Another resident highlighted concerns regarding the effect on property prices within the Trefice area. Concerns were raised that we already have an incinerator in the area that also produces electricity. It was felt that this would be another blight on our landscape with residents of the village not gaining

any direct benefit for the destruction of the landscape. It was also highlighted that only a few residents within St Dennis had received a letter from the company regarding the proposals.

Cllr Clarke put forward that whilst the Parish Council, at this time cannot make a decision at this time on the proposed solar farm, a meeting with the developer could be convened for the purpose of sharing residents' views. Cllr Clarke confirmed that the company would attend such a meeting to answer residents queries. A consultation is currently being held online by Statkraft and residents should put their views forward any concerns regarding the proposed site directly to the company via their website.

Cllr Greenslade informed that there are two such proposals one in St Dennis the other in St Enoder. Following the elections, the two applications would be in the same Electoral Division due to the boundary changes. Cllr Greenslade has spoken to a resident who described the proposal as 'ground hungry', informing that it would be more appropriate to see a wind turbine that could produce the same amount of electricity. The opinion that, following the life of a solar farm, the land can be return to agricultural use. This may not necessarily be the case as, to carry out the installation concrete pads are installed, which would hinder future arable use. Concerns also raised by Cllr Greenslade, that the National Grid may not have the capacity to accept the amount of power being generated considering there are several other solar farms within the vicinity. There is also provision for a battery storage facilities within the proposal, for storage of the electric produced.

Action: Clerk to convene a virtual meeting between members of the public, the Parish Council and Statkraft. To be advertised through the website and Social Media.

b) Cornwall Councillors Report:

Cllr Greenslade did not provide a report at this meeting.

- c) Rev Arthur thanked the Parish Council for all of their hard work during the recent period, especially during the difficult times that have been faced by everybody during the past year. Cllr Clarke thanked Rev Arthur for his kind words.

4/21 To adopt the minutes of the Ordinary Council Meeting on Tuesday the 2nd March 2021.

Resolved - To approve the minutes, with one amendment, Cornwall Councillor Mr F Greenslade's name was omitted from the list of attendees. Proposed by Cllr Taylor, seconded by Cllr Mrs T Edmunds. All others in favour.

5/21 To note the minutes from the following meetings and adopt the recommendations therein:

- a) *Playing Field 9th March 2021 – The painting of the lower gate with anti-climb paint and the purchase of signage, the clearance of fly tipped rubbish, repainting of the teen shelter, costs for the Playing Field inspection, the re-opening of the lower section of the Playing Field.*
- b) *Cemetery 9th March 2021 – A process to update cemetery records, purchase of grass seed, plans for the reduction of plastic, purchase of new watering cans, the re-instatement of the lawned area and the removal of unauthorised kerbing.*
- c) *Staffing Committee 30th March - Relief casual worker, admin cover.*

- d) *Cemetery Meeting 30th March – Memorial bench application and policy, waiver of admin fees, transfer of plots, working party to investigate plastic items, pre-booking of plots.*

It was **resolved** to accept all the recommendations from the committee meetings.
Proposed by Cllr Taylor seconded by Cllr Mr N Edmunds all in favour.

6/21 Matters Arising – Information only.

Evaluation of the clerk's role has been submitted to Cornwall Association of Local Councils.

Materials for the bench repair have been purchased – job temporarily deferred.
Strimmer has been repaired.

7/21 To agree the delegated decisions made over the past month.

The use of the debit card for purchases authorised in the Playing Field and Cemetery Meetings.

Resolved - To agree the decision, proposed by Cllr Mrs T Edmunds seconded by Cllr Mr N Edmunds, all in favour.

8/21 Clerks Report:

Verbal report given on the attendance at the SLCC Branch Meeting.

Relief Casual Worker has started work with the Parish Council.

Residents are coming forwards to check the Cemetery records that we hold.

Trelavour Prazey bank has been sown with wildflower seed. The clerk thanked Cllr Taylor and Cllr Jones for their help.

The new contractor has started grass cutting in the Playing Field.

The new contractor for the Cemetery grass cutting is due to start on the 7th April 2021.

9/21 Covid-19 update.

Cornwall Council are now issuing the Town and Parish Council Newsletters fortnightly.

Rules have been minimally relaxed since the 29th March.

From the 9th April rapid testing kits will be available twice weekly to everybody.

Cllr Greenslade enquired where the kits could be obtained and was informed that they are available online.

10/21 To agree the cost of new reference books for the office.

12th edition of Local Council Administration, updated Clerks Manual, Employment Law totalling £230.50.

It was **Resolved** – To purchase the above reference books. Proposed by Cllr Mr N Edmunds, seconded by Cllr Burnett, all in favour.

11/21 Update on the telephone box in Trerice Terrace.

Deferred.

12/21 To discuss and agree a response to the proposed removal of the telephone box on Fore Street.

This was discussed at length and it was **resolved**. Not to adopt this telephone box as it does not have historical value and due to the location, it was felt that this would be at a high risk of being vandalised. Proposed by Cllr Taylor seconded by Cllr Kelsey all in favour.

Cllr Mrs T Edmunds, Cllr Mr N Edmunds and Cllr Howard were placed in the waiting room.

13/21 Response received from St Dennis Academy regarding the fencing installation.

The clerk read a response from the school informing that the fencing will be removed and they will not be assuming responsibility for the wall.

19.52 Cllr Mrs T Edmunds, Cllr Mr N Edmunds and Cllr Howard were invited to re-join the meeting.

14/21 Response to the offer of using the bus shelter at Enniscaven as a temporary SWAP box.

The clerk read the response informing that the resident felt the bus shelter was too far away to set up and pack away a swap box on a daily basis.

15/21 To discuss the potential Solar Farm proposed for St Dennis and to forward a response to this proposal.

Discussed under public participation.

16/21 To discuss possible dates for returning to the office.

Deferred -To be reviewed at next month's meeting.

17/21 To discuss and agree fence repairs for a member of the public, fence damaged from the Playing Field side.

Cllr Clarke informed of damage to a resident's new fence that has been caused by a blow from the Playing Field side of the fence giving the estimate for the repair of £75.00.

Cllr Taylor proposed the cost be covered, seconded by Cllr Sinnott, Cllr Kelsey proposed that paying for the repairs would set a precedent, and therefore the Parish Council should not pay the costs. This was discussed at length and put to a vote. 3 votes in favour of paying the repair cost, seven votes in favour of not paying the repair costs and one abstention.

Motion carried not to pay for the repairs.

18/21 To discuss the formation of a Youth Council.

Various views were put forward regarding this idea. **Action** – article to be put on social media to investigate the level of interest in the formulation of a Youth Council. Item to be placed on the next agenda for review. Clerk will circulate email regarding training opportunities on this subject provided by NALC.

19/21 To discuss this year's litter pick and other options.

It was agreed that, under the current restrictions it would not be practical to hold a litter pick this year due to the Covid-19 pandemic. It was agreed to promote the Keep Britain Tidy Spring Clean campaign and advertise the loan of the Parish Council litter picking equipment to groups.

20/21 Update on the Tour of Britain

The Clerk informed that the Tour of Britain is scheduled to start 5th September 2021.

21/21 Update on the Neighbourhood Plan.

Deferred until May.

22/21 Reports from Outside Bodies.

None.

23/21 Consultations/Surveys received up to time of meeting.

Climate Emergency Development Plan. Responses circulated for agreement.

Social and Environmental Sustainability in Cornwall Town and Parish Councils Survey –

Responses circulated for agreement.

It was **Resolved** – To submit the responses circulated. Proposed by Cllr Taylor seconded by Cllr Mrs T Edmunds all in favour.

Call for Evidence regarding Virtual Meetings – Link to be circulated to all Cllrs.

24/21 Highways and Footpaths Matters

- a) Update on footpaths – Footpath 23 handrail missing on the stile has been reported to Cornwall Council. Footpath 18 new rubbish tipped has been reported to Cornwall Council. Dunstan Close to School Lane path and surrounding land overgrown and being used as a dump – Reported to Cornwall Council. Information received regarding the landowner and they have been contacted. Manson Place to Trelavour Road footpath – ongoing.
- b) Highways Issues – Cars speeding in Hall Road have been reported to the office. Email received regarding excessive speeding in Trelavour Road has been received and a request for traffic calming to be installed. The clerk has responded and informed that this would come under the jurisdiction of Cornwall Highways. Email received informing that the Traffic Regulation order for the new double yellow lines has been officially sealed and is now enforceable.

25/21 Grant Requests

None Received

26/21 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Email from Cornwall Council regarding the provision of legal services – to be placed on the agenda for the next meeting.

Email from Power for People regarding the Local Electricity Bill. 250 MPs now support this – Noted.

Covid updates from Cornwall Council - Noted

Website Upgrade - Noted

Community Governance Review changes – Planning Application Consultation - Noted

Cornwall Land Community Trust Seminar Invite – Clerk to circulate to Cllr Sinnott and Cllr Lodomez.

27/21 Financial

- a) To approve March's payments to creditors as circulated.

The payment Schedule was approved. Proposed by Cllr Taylor, seconded by Cllr Mr N Edmunds. all in favour.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage	63815812	£8.40	Payroll software
DD	Google Ireland	386859220	£9.20	Secure email
DD	Microsoft	EO300DSSYR	£5.52	Software License
DD	Microsoft	E0300DSSYS	-£9.48	Refund

DD	Microsoft	EO300DSM4Z	£0.00	Cllr Emails
		15th Feb-14th		
DP	Barclays Bank	March	£16.15	Bank Charges
BACS	SeaDog It	3948	£19.95	Hosting Fee
BACS	HMRC	April	£495.92	Tax & NI
BACS	Wages	April	£2,553.79	Staff Costs
DD	EDF Energy		£13.00	Monthly DD for public toilets
BACS	Central Cleaning	201870	£403.20	Contract Cleaning Toilets Feb
DD	suez	32223557	£86.35	Waste Collection
BACS	Cormac	IN116601	£256.80	Grit Bin
Card	Screwfix	0321A7534625072	£151.96	Safety Clothing
Card	Screwfix	0321A7534625072	£11.99	Coach Bolts
Card	Post Office Ltd	1-443017	£1.29	Large Letter Postage
BACS	Top notch Joinery	10749	£42.26	replacement wood for benches
Bacs	Grahams Garden Machinery	53835	£114.00	Strimmer repair service & new Harness
Bacs	ClayTAWC	1982	£4.02	Photocopying
Card	Wilko	1.03562E+19	£28.10	Watering cans and Bench paint
BACS	Cornwall Council	Business Rates	£898.20	Office Business Rates
BACS	Cornwall Council	Business Rates	£673.65	Public Toilet Business Rates
BACS	Cornwall Council	Business Rates	£0.00	Cemetery Business Rates
BACS	Cornwall ALC	2021-406	£16.80	Cllr Taylor Nimble Training
Bacs	Central Cleaning	201923	£446.40	Contract Cleaning Toilets March
DD	South West Water	1073628560	£16.35	Water Rates Cemetery
Bacs	TP Tree Services	2450	£60.00	Tree removal Cemetery
Bacs	TP Tree Services	2449	£2,400.00	Various areas Tree report work
BACS	Cornwall ALC	2122/141	£922.31	NALC & CALC membership subscription
BACS	ClayTAWC	1983	£1,063.34	Rent & Photocopying
	Total Spend for March 2021		£10,709.47	

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
		15th Feb - 14-		
DP	Barclays	March	£8.80	Bank Charges
BACS	Safety Supply Company	843848	£26.70	Anti-Climb Signage
BACS	TP Tree Services	2479	£168.00	Grass Cutting
	Total		£203.50	

Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
		15th Feb-14th		
DP	Barclays	March	£6.00	Bank Charges
Bacs	Application 33		£480.00	Grant Issued
Bacs	Application 45	Applicant 45	£250.00	Grant Issued
Bacs	Application 12	Applicant 12	£70.00	Travel grant final stage payment
Bacs	Application 20	Applicant 20	£300.00	Grant Issued

Total £1,106.00
Grand Total for the month £12,018.97

- b) To approve the bank balances as at 28th February 2021.

Approved proposed by Cllr Taylor, seconded by Cllr Mrs T Edmunds, all in favour.

28/21 Items for the next agenda

Review returning to the office.

Provision of a youth Council.

Trerice Telephone Box.

Provision of Legal Cover from Cornwall Council.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

Cllr Clarke reminded before this section of the meeting can start, "I am required to remind you all that this is a confidential meeting and is not to be discussed with anyone outside of this meeting. I also need your confirmation that no-one else in your household is in the room or can overhear the conversations that are to take place during this meeting. The clerk will record your response individually".

Cllr Mr N Edmunds, Cllr Mrs T Edmunds, Cllr Kelsey, Cllr Howard, Cllr Burnett, Cllr Taylor, Cllr Harwood, Cllr Jones, Cllr Sinnott, Cllr Lodomez, Cllr Clarke and the clerk all informed that they were in an area that could not be overheard by other members of the household.

29/21 Confidential items –

To agree holiday entitlement to be carried forwards. **Resolved** – To follow Government Guidance and allow 4 weeks to be taken forward over the next two years. Cllr Mrs T Edmunds seconded by Cllr Clarke all in favour.

There being no other business to be transacted the Chairman closed the meeting at 21.15pm.

Signed: